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# N Fees

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## Hours:

Open 7am - 7pm, Monday - Friday.

We're open 51 weeks per year.

Standard day: 8am - 6pm

Standard half days: 8am-1pm; 1pm - 6pm

You can extend this by up to an hour each way at the same hourly rate on a pay as you go basis.

## Fees:

3 years +: £80 per standard day / £40 half day

Under 3 years: £90 per standard day / £45 half day

Fees include all meals, snacks, formula for infants, nappies and trips.

Fees are due in advance by direct debit (taken on the 1st of every month). Unfortunately there can be no refunds for sickness or holidays.

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### Full day

#### minimum 3 full days (6 sessions)

Full days per month: Under 3 years

3 days per week £1,147.50

4 days per week £1,453.40 (5% off)

5 days per week £1,769.06 (7.5% off)

Full days per month: 3 years +

3 days per week £1,020.00

4 days per week £1,292.00 (5% off)

5 days per week £1,572.50 (7.5% off)

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### Half day

#### minimum 6 half days

If you would like to opt for 6 half days across the week, these will be allocated based on availability. We can't guarantee consecutive mornings & afternoons, Monday to Friday and may need to offer a combination of afternoons and morning sessions.

## Flexibility:

Standard hours can be extended by up to an hour each way on a pay as you go basis.

These extensions are charged in 15 minute increments - i.e. £9/hr for under 3's or £8/hr for 3 years+; equivalent to £2.25/15mins or £2/15mins. We cannot offer flexible sessions or ad hoc services.

## Funding:

Funding is available –please enquire for more information or read our funding information card.

## Registration:

In order to register your child for N Nursery, please book a visit with our New Members Manager Kat [kat@nfamilyclub.com](mailto:kat@nfamilyclub.com)

Visits are scheduled between 9am and 11am on Mondays, Wednesdays and Fridays and must be booked in advance. Please let us know if you are not available in the mornings and we will try to find an alternative time.

In order to apply for a place at N Nursery, parents are required to pay a refundable registration fee of £100.

We need to know your child's date of birth, the month & year that you would like her/him to start and for how many days a week. Once your payment has been received you will be sent an email confirming your position in the waiting list.

#### **Conditions:**

Intake happens at the beginning of every month. Minimum attendance is 3 full days or 5 half days of which at least 2 sessions must be afternoons. In case you are flexible we might be able to offer fewer sessions on less popular days & afternoons. All conditions are subject to availability.

#### **Waiting list:**

We will be in touch on a monthly basis via email to inform you of your position on the waiting list. Availability is assessed on an ongoing basis throughout the year. If your child does not receive a place to start at the requested time, they will remain on the waitlist until a place becomes available. If you wish to be removed from our waiting list at any time we will refund the registration fee.

#### **Allocation of Places:**

Places are offered on the basis of the following order of priority:

A child who is currently at N, wishing to increase sessions

A child with a sibling already at the nursery

The date of registration for the waiting list

Even though N offers a sibling priority on the waiting list, we still require parents to register their younger siblings as early as possible.

#### **Offer:**

If you are top of the waiting list, we will automatically offer you any places that become available, even if the days that have become available do not match your first preference. If you don't take the offered sessions, please note that your child will be placed back at the top of the waitlist until those particular sessions are available.

#### **Acceptance deadline:**

When you are offered a place, you will be given a two days to accept the place, otherwise we will offer it to the next person on the list.

#### **Accepting a place:**

In order to accept a place, you are required to pay an Acceptance Fee of £400 which is non-refundable and will be deducted from your first month's invoice together with your registration fee of £100, totalling £500. Upon receipt of your acceptance fee we will reconfirm your sessions are secure.

#### **Decreasing the number of sessions:**

Should you wish to decrease to the number of sessions your child attends or is due to attend two calendar months notice is required which must be submitted before the 1st of the month in writing which must then be confirmed by email by N Nursery. Cancelling a confirmed place (prior to starting)

Should you wish to cancel your child's place at N prior to starting, we ask that you inform us as soon as possible. Your acceptance fee will not be refunded, but you will be refunded the registration fee of £100.

#### **Updates:**

Please let us know of any changes that you wish to make to your waiting list requests.

Any updates should be made in writing to [julie@nfamilyclub.com](mailto:julie@nfamilyclub.com)

The registration fee and deposit will need to be paid directly into the our bank account with your child's full name as the reference.

#### **N is for Nursery**

**HSBC**

**Account number: 72234882**

**Sort code: 40-04-09**